## ○ Update your CV

ensure it is a professional artist/maker CV and take out anything that isn't relevant.

# **O Have good photographs**

of your work – particularly recent work – and carefully select images to back up your application.

## • **Label your supporting material**

and include an image list with dates, the medium and dimensions.

### **O Ensure your proposal is achievable**

make sure that your proposed activity is realistic and can be delivered within the level of bursary that you are applying for.

### O Ask a friend

to check your application – is it easy to understand what you do, and is it clear what support you're looking for? Ask someone who doesn't know your practice to check over what you've written.

### **O** Check the deadline

of your local scheme – not all schemes run both deadlines so make sure you check ahead of applying.

